

# Small Matter Management

Secure. Accountable. Cost Effective.

**Adding efficiency, security, and accountability when handling small matter requests.**

**Our proprietary Small Matter Management program minimizes demands on internal resources and accelerates response time to requests while reducing overall costs associated with small matter management. It centralizes data on a secure platform, allowing an expansive footprint of counsel to find the right documents, quickly and easily.**

**Small matters can come at a large cost.**

Even if your exposure is low, resource demands can be considerable. The document gathering process is time consuming. Requests require timely responses. And as the number of matters rise, so, too, do redundancies.

You can bring in outside counsel, of course. That's a quick fix to bandwidth constraints. However, sending personal data around the country introduces security concerns. Not to mention, accumulating legal fees can quickly outweigh the benefit.

There's a better way: You can address your low-risk, high-volume small matters efficiently and cost effectively — wherever they arise — with **Legility Small Matter Management**.

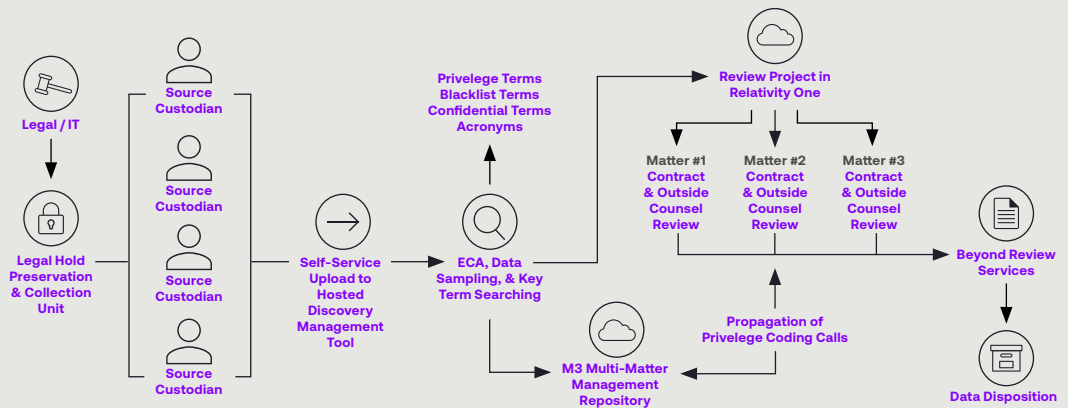
## Small Matter Management Benefits

- ✓ Reduce strains on internal resources
- ✓ Minimize the need of outside counsel, reducing litigation costs
- ✓ Reduce response times to requests
- ✓ Decrease redundancies
- ✓ Centralized data collection/storage minimizes data security risks



**Legility Small Matter Management**

incorporates a systematic, five-prong approach to managing small matters, with a process that scales seamlessly, no matter the size or complexity.



**Features**

**Centralizes data:** Our secure, centralized database stores information from all of your small matter cases in one, secure platform. Rather than disseminate information to hundreds or thousands of outside counsel, performing piecemeal security vetting on each, we bring the counsel to the data, applying your own security protocols that control their level of access.

**Eliminates redundancies:** While counsel traditionally viewed small matter litigation on a case-by-case base, Small Matter Management incorporates a predictable process that scales quickly and easily, integrating people, technology and even additional processes as necessary. Our process eliminates unnecessary redundancies, minimizing the steps that are necessary during the discovery lifecycle to reach the production stage.

**Analyzes data:** Leveraging artificial intelligence-driven machine learning, we perform detailed and predictive analytics that help us identify, review and produce the most relevant information in a timely and cost-effective manner.

**Managed review:** Next, we provide contract attorneys who are skilled and efficient at performing routine, predictable reviews at a far lower rate than outside counsel. It's a faster, more consistent, and more cost-effective approach.

**Powerful reporting:** With our Small Matter Management model, we are able to perform detailed business intelligence, delivering insightful, key metrics that assess operational performance. Hours, spend, and head count utilization are analyzed and addressed, empowering efficiencies for current and future cases. Reporting is entirely customizable to provide reports that are important and meaningful to both the business and the management of litigation.

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